

TO: PARENTS FOR INFANT BAPTISM

RE: BAPTISMAL PREPARATORY CLASS AND SPONSOR CERTIFICATES

1. Parents requesting the Sacrament of Baptism for their children must be previously registered members of Saint Henry Church for at least four (4) months. Baptism registration form should be completed and turned into the church office along with a copy of the child's birth certificate. Parents from other parishes and those not registered in this parish will make appointments to meet with the pastor first.
2. It is required that parents and Godparents of children to be baptized should attend a preparatory class. A class is given at St. Henry Church by a designated teacher. To attend the class, parents are to register for it in the parish office 6 weeks in advance. If the class is to be shifted to another day, parents who registered for it will be duly notified. If the Godparents are not here, they should attend the class in their parish and send their certificates of attendance to St. Henry church office 2 weeks prior to the baptism.
3. It is required also that Godparents of children to be baptized should obtain sponsor certificates from their parish Church unless they are registered members of St. Henry Church. Acceptable sponsor certificates testify that the proposed Godparents are practicing Catholics in the parishes issuing the certificates. In addition they need to obtain confirmatory notes showing that they attended a preparatory class. The certificates and notes must reach our parish office at least a week before the date for the baptism.
4. Baptism in English takes place in the Church on the first Sunday of the month immediately following the 11:30 AM Mass. Baptism in Spanish takes place in the Church on the last Sunday of the month immediately following the 1:30 PM Mass. If for a serious reason the date or the time is to be shifted, parents who registered for the Baptism will be duly informed in advance.
5. The Church places order and purchases White Baptismal Garments and Baptismal Candles to be given to the children at their Baptism.
6. Rather than charge fees, the Church accepts donations from parents, Godparents and supporters towards paying for cleaning the Church, electric bills, etc. Suggested donations will cover the expenses incurred by the church for the Baptism including additional church electricity, baptismal bibs, baptismal candles, baptismal certificates, baptismal record administration, baptismal training class and other related expenses, so a donation of at least \$100 is to be collected before the scheduled date for the Baptism.